MINUTES OF MEETING
BULLFROG CREEK
COMMUNITY DEVELOPMENT DISTRICT

The Bullfrog Creek Community Development District regular meeting of the Board of Supervisors was held on Tuesday, September 17, 2024, and called to order at 6:00 p.m. at the Ventana Clubhouse located at 11101 Ventana Groves Blvd., Riverview, FL 33578.

Present and constituting a quorum were:

Nanda Shrestha	Board Supervisor, Vice Chair
Jesus Sosa-Burgos	Board Supervisor, Assistant Secretary
Joshua Kowalke	Board Supervisor, Assistant Secretary
Susan Blaylock	Board Supervisor, Assistant Secretary

Also present were:

Michael Perez	District Manager, Inframark
John Amirossa	Representative, Pinelake Nursery Landscape
Epifanio Carvajal	Representative, Pinelake Nursey Landscape

FIRST ORDER OF BUSINESS **Pledge of Allegiance**

The Pledge of Allegiance was recited.

SECOND ORDER OF BUSINESS **Call to Order and Roll Call**

Mr. Perez called the meeting to order at 6:00 p.m. and called the roll. A quorum was established.

THIRD ORDER OF BUSINESS **Audience Comments on Agenda**

There being none, the next item followed.

FOURTH ORDER OF BUSINESS **Business Items**

A. Review of Fiscal Year 2023 Final Audit

> On MOTION by Ms. Blaylock, seconded by Mr. Kowalke, with all in favor, the Fiscal Year 2023 Final Audit, was approved.

B. Consideration of Insurance Renewal Policy

> On MOTION by Mr. Kowalke, seconded by Ms. Blaylock, with all in favor, the EGIS Insurance Renewal Policy was approved.

C. Consideration of Shell Walking Trail Proposal

Discussion arose for washout areas on the jogging trail. Mr. Perez informed the Board that Ms. Stewart is to come out on Sept 23. Landscapers gave advice on items to prevent washout and alternatives for the shells that make up the trail. To present proposals next meeting. This item has been tabled.

D. Consideration of Enhancement Proposal

Mr. Perez presented the Enhancement Proposal to the Board. The Board requested that the landscaper's adjust some items on the proposal towards the Board's liking then re-submit.

> On MOTION by Mr. Kowalke, seconded by Ms. Blaylock, with all in favor, the Board approved the resubmittal of the Enhancement Proposal subject to Board changes with a not to exceed amount of $2,450.53.

FIFTH ORDER OF BUSINESS — Staff Reports

A. Field Inspection Report

Mr. Perez, Mr. Amirossa, and Mr. Carvajal went through the inspection items from August. Epifanio spoke on other landscaping items in the district. A discussion ensued.

Mr. Kowalke mentioned the lights by the front sign were working again but not the strip around the top which may be linked to the chairs phone application.

Discussion arose for washout areas on the jogging trail. Mr. Perez informed the Board that a representative from Stantec will come out on Sept 23. Landscapers gave advice on items to prevent washout and alternatives for the shells that make up the trail. To present proposals next meeting.

B. District Counsel

There being none, the next order of business followed.

C. District Engineer

There being none, the next order of business followed.

D. District Manager

Mr. Perez presented the report and items with the board. Board gave items they would like proposals on.

SIXTH ORDER OF BUSINESS — Consent Agenda

A. Consideration of the Regular Meeting Minutes from August 13, 2024

> On MOTION by Mr. Kowalke, seconded by Mr. Sosa-Burgos, with all in favor, the regular minutes from the August 13, 2024, meeting, were approved.

B. Consideration of July 2024 Operations and Maintenance Expenditures

> On MOTION by Mr. Sosa-Burgos seconded by Mr. Shrestha, with all in favor, the Operation & Maintenance Expenditures for July 2024, were approved.

C. Consideration of July 2024 Financials and Check Register

> On MOTION by Mr. Kowalke, seconded by Ms. Blaylock, with all in favor, the Financials & Check Register for July 2024 were approved.

SEVENTH ORDER OF BUSINESS **Supervisor Requests**

There being none, the next order of business followed.

EIGHTH ORDER OF BUSINESS **Audience Comments**

There being none, the next order of business followed.

NINTH ORDER OF BUSINESS **Adjournment**

There being no further business, the Board adjourned the meeting.

On MOTION by Mr. Shrestha, seconded by Mr. Kowalke, with all in favor, the meeting was adjourned at 6:57 p.m.

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12/23/2024
Secretary / Assistant Secretary

Signed by:
Esther Melvin
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1/6/2025
Chairman / Vice Chairman