

MINUTES OF MEETING
BULLFROG CREEK
COMMUNITY DEVELOPMENT DISTRICT

The Bullfrog Creek Community Development District regular meeting of the Board of Supervisors was held on Tuesday, April 9, 2024, at 6:04 p.m. at the Ventana Clubhouse located at 11101 Ventana Groves Blvd., Riverview, FL 33578

Present and constituting a quorum were:

- | | |
|--|---------------------------------------|
| Esther Melvin | Board Supervisor, Chair |
| Nanda Shrestha
(via teleconference) | Board Supervisor, Vice Chair |
| Susan Blaylock | Board Supervisor, Assistant Secretary |
| Jesus Sosa-Burgos | Board Supervisor, Assistant Secretary |

Also present were:

- | | |
|---------------|-----------------------------|
| Michael Perez | District Manager, Inframark |
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FIRST ORDER OF BUSINESS Pledge of Allegiance

The Pledge of Allegiance was recited.

SECOND ORDER OF BUSINESS Call to Order and Roll Call

Mr. Perez called the meeting to order and called the roll. A quorum was established.

THIRD ORDER OF BUSINESS Audience Comments on Agenda

There being none, the next item followed.

FOURTH ORDER OF BUSINESS Business Items

A. Ratification of Pine Lake Tree Removal Proposal

On MOTION by Ms. Melvin, seconded by Mr. Sosa-Burgos, with all in favor, Pine Lake proposal #3421, in the amount of \$2,575, for tree removal and stump grinding was ratified.

B. Consideration of Resolution 2024-02, General Election

On MOTION by Ms. Melvin, seconded by Mr. Sosa-Burgos, with all in favor, Resolution 2024-02, for the 2024 General Election, was adopted.

C. Consideration of Field Services Proposal

The Board did not want to take on this expense at this time.

45 FIFTH ORDER OF BUSINESS Staff Reports**46 A. District Counsel**

47 There being none, the next item followed.

48

49 B. District Engineer

50 There being none, the next item followed.

51

52 C. District Manager**53 1. Preliminary Budget Discussion**

54 Mr. Perez announced the date and time of the next meeting and inquired if the Board
55 had any items they wished to add to next year's budget. The Chairperson suggested including
56 inspections and repairs for the Twin Lakes sign, addressing the "E" in the Bullfrog Creek sign,
57 and considering paving the path around the pond instead of using shells.

58

59 SIXTH ORDER OF BUSINESS Consent Agenda**60 A. Consideration of the Regular Meeting Minutes from February 13, 2024**

61 A correction was made, which will be reflected in the amended copy of the minutes.

62

On MOTION by Ms. Melvin, seconded by Ms. Blaylock, with all in favor, the regular minutes from the February 13, 2024 meeting were approved as amended.

63

**64 B. Consideration of Operation & Maintenance Expenditures for December 2023,
65 January 2024, and February 2024**

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On MOTION from Ms. Melvin, seconded by Mr. Sosa-Burgos, with all in favor, the Operation & Maintenance Expenditures for December 2023, January 2024, and February 2024, were approved.

67

**68 C. Consideration of the December 2023, January 2024, & February 2024
69 Financials & Check Register**

70

On MOTION from Ms. Melvin, seconded by Ms. Blaylock, with all in favor, the Check Register for December 2023, January 2024, and February 2024, were approved.

71

72 SEVENTH ORDER OF BUSINESS Supervisor Requests

73 Several Board members stated they are not receiving their email and will provide Mr.
74 Perez with other email addresses to use going forward.

75 Ms. Melvin mentioned a resident took down a tree and fence panel by the main
76 entrance to do work in their backyard. The address will be provided so it can be taken care
77 of.

78

79

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81

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82 **EIGHTH ORDER OF BUSINESS Audience Comments**

83 There being none, the next item followed.

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85 **NINTH ORDER OF BUSINESS Adjournment**

86 There being no further business,

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88 On MOTION by Ms. Melvin, seconded by Ms. Blaylock, with all in favor, the meeting was
89 adjourned at 6:28 p.m.

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91 DocuSigned by:

M. Blaylock
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94 Secretary / Assistant Secretary

DocuSigned by:

Esther Melvin
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Chairman / Vice Chairman