

BULLFROG CREEK COMMUNITY DEVELOPMENT DISTRICT

August 13, 2019 Minutes of the Regular Meeting and Public Hearing

Minutes of the Regular Meeting and Public Hearing

The Regular Meeting and Public Hearing of the Board of Supervisors of the Bullfrog Creek Community Development District was held on **Thursday, August 13, 2019 at 11:00 a.m.** at the Christ the King Lutheran Church located at 11421 Big Bend Rd., Riverview, FL 33579.

1. CALL TO ORDER/ROLL CALL

Nicole Hicks called the Regular Meeting and Public Hearing of the Board of Supervisors of the Bullfrog Creek Community Development District to order on **Thursday, August 13, 2019 at 11:00 a.m.**

Supervisors Present and Constituting a Quorum at the onset of the meeting:

Kelly Evans	Chair
Laura Coffey	Supervisor
Ben Gainer	Supervisor

Staff Members Present:

Nicole Hicks	Meritus	
Brian Lamb	Meritus	<i>arrived at approximately 11:05 a.m.</i>

There were no members of the general public in attendance.

2. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments on agenda items.

3. RECESS TO PUBLIC HEARING

Ms. Hicks directed the Board to recess to the public hearing.

4. PUBLIC HEARING ON ADOPTING PROPOSED FISCAL YEAR 2020 BUDGET

A. Open Public Hearing on Proposed Fiscal Year 2020 Budget

MOTION TO:	Open the public hearing.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Coffey
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion passed unanimously

45
46
47
48
49
50
51
52
53
54
55
56
57
58
59
60
61
62
63
64
65
66
67
68
69
70
71
72
73
74
75
76
77
78
79
80
81
82
83
84
85
86

B. Staff Presentations

Ms. Hicks reviewed the budget with the Board. There is no increase.

C. Public Comments

There were no public comments.

D. Consideration of Resolution 2019-05; Adopting Fiscal Year 2020 Budget

The Board reviewed the resolution.

MOTION TO:	Approve Resolution 2019-05.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Coffey
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

E. Close Public Hearing on Proposed Fiscal Year 2020 Budget

MOTION TO:	Close the public hearing.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Coffey
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

5. PUBLIC HEARING ON LEVYING O&M ASSESSMENTS

A. Open Public Hearing on Levying O&M Assessments

MOTION TO:	Open the public hearing.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Coffey
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

87 **B. Staff Presentations**

88
89 Ms. Hicks reviewed the assessments with the Board.

90
91 **C. Public Comments**

92
93 There were no public comments.

94
95 **D. Consideration of Resolution 2019-06; Levying O&M Assessments**

96
97 The Board reviewed the resolution.

98	MOTION TO:	Approve Resolution 2019-06.
99	MADE BY:	Supervisor Evans
100	SECONDED BY:	Supervisor Coffey
101	DISCUSSION:	None further
102	RESULT:	Called to Vote: Motion PASSED
103		3/0 - Motion passed unanimously
104		

105
106 **E. Close Public Hearing on Levying O&M Assessments**

107	MOTION TO:	Close the public hearing.
108	MADE BY:	Supervisor Evans
109	SECONDED BY:	Supervisor Coffey
110	DISCUSSION:	None further
111	RESULT:	Called to Vote: Motion PASSED
112		3/0 - Motion passed unanimously
113		

114
115
116 **6. RETURN TO REGULAR MEETING**

117
118 Ms. Hicks directed the Board to return to the regular meeting.

119
120
121 **7. BUSINESS ITEMS**

122 **A. Consideration of RFP for Engineering Services**

- 123 i. **EXP U.S. Services Inc.**
- 124 ii. **Florida Land Design & Permitting**
- 125 iii. **Genesis Halff**
- 126 iv. **Johnson Engineering**

127
128 The Board reviewed the engineering services proposals.

129

130
131
132
133
134
135
136

MOTION TO:	Go with Florida Land Design for engineering services.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Coffey
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

137
138
139

B. Consideration of Resolution 2019-07; Setting Fiscal Year 2020 Meeting Schedule

140 The Board reviewed the resolution and meeting schedule. The Board wanted to go with monthly
141 meetings instead of quarterly.
142

143
144
145
146
147
148
149

MOTION TO:	Approve Resolution 2019-07 with a change to the meeting schedule to be monthly.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Coffey
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

150
151
152
153

C. General Matters of the District

8. CONSENT AGENDA

A. Consideration of Minutes of the Board of Supervisors Meeting May 14, 2019

154
155
156
157 The Board reviewed the minutes.
158

159
160
161
162
163
164

MOTION TO:	Approve the May 14, 2019 meeting minutes.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Coffey
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

165
166
167

168 **B. Consideration of Operation and Maintenance Expenditures April 2019**

169
170 The Board reviewed the April 2019 O&Ms.

171
172 MOTION TO: Approve the April 2019 O&Ms.
173 MADE BY: Supervisor Evans
174 SECONDED BY: Supervisor Coffey
175 DISCUSSION: None further
176 RESULT: Called to Vote: Motion PASSED
177 3/0 - Motion passed unanimously

178
179 **C. Consideration of Operation and Maintenance Expenditures May 2019**

180
181 The Board reviewed the May 2019 O&Ms. Supervisor Evans asked about the Molloy & James
182 invoice.

183
184 MOTION TO: Approve the May 2019 O&Ms.
185 MADE BY: Supervisor Evans
186 SECONDED BY: Supervisor Coffey
187 DISCUSSION: None further
188 RESULT: Called to Vote: Motion PASSED
189 3/0 - Motion passed unanimously

190
191 **D. Consideration of Operation and Maintenance Expenditures June 2019**

192
193 The Board reviewed the June 2019 O&Ms. Supervisor Coffey asked about the invoice for the
194 animal trapper.

195
196 MOTION TO: Approve the June 2019 O&Ms.
197 MADE BY: Supervisor Evans
198 SECONDED BY: Supervisor Coffey
199 DISCUSSION: None further
200 RESULT: Called to Vote: Motion PASSED
201 3/0 - Motion passed unanimously

202
203 **E. Review of Financial Statements Month Ending June 30, 2019**

204
205 The Board reviewed and accepted the financials.
206

207
208
209
210
211
212
213
214
215
216
217
218
219
220
221
222
223
224
225
226
227
228
229
230
231
232
233
234
235
236
237

9. STAFF REPORTS
A. District Counsel
B. District Engineer
C. District Manager

The Board reviewed the management reports. Ms. Hicks provided an update on the insurance claim. Supervisor Evans asked about the costs for Counsel handling the lawsuit. Ms. Hicks suggested sending a letter to the entire community. Mr. Lamb and Supervisor Evans said it should only affect Bullfrog West.

10. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS

Supervisor Evans mentioned that she wanted to get the word out for two residents who would want to be on the Board. Mr. Lamb recommended identifying residents from both sides of the community in leadership roles and posting on the website that resumes are being accepted. Supervisor Evans also wanted to make sure that she sees the financials every month, and she would like to see the letter from Counsel before it is sent out to the west side.

11. ADJOURNMENT

MOTION TO:	Adjourn.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Gainer
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

238 *These minutes were done in summary format.

239

240 *The entire meeting is available on audio recording.

241

242 *Each person who decides to appeal any decision made by the Board with respect to any matter
243 considered at the meeting is advised that person may need to ensure that a verbatim record of the
244 proceedings is made, including the testimony and evidence upon which such appeal is to be based.

245

246 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
247 meeting held on 5/14/20.

248

249

Kelly Evans

Nicole Hicks

250

Signature

Signature

251

Kelly Evans

Nicole Hicks

252

253

Printed Name

Printed Name

254

255

Title:

Title:

256

Chairman

Secretary

257

Vice Chairman

Assistant Secretary

258

259

Recorded by Records Administrator

260

261

262

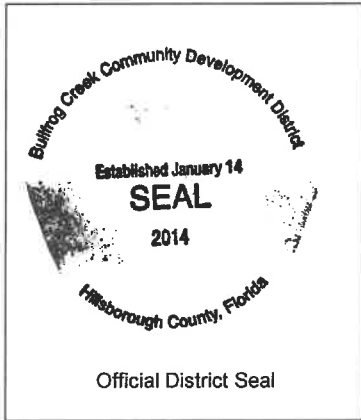
263

264

265

266

267



[Signature]
Signature

5/21/2020
Date