

# **BULLFROG CREEK COMMUNITY DEVELOPMENT DISTRICT**

## **September 6, 2018 Minutes of the Public Hearing & Regular Meeting**

### **Minutes of the Public Hearing & Regular Meeting**

The Public Hearing & Regular Meeting of the Board of Supervisors of the Bullfrog Creek Community Development District was held on **Thursday, September 6, 2018 at 6:00 p.m.** at the Christ the King Lutheran Church located at 11421 Big Bend Rd., Riverview, FL 33579.

#### **1. CALL TO ORDER/ROLL CALL**

Nicole Chamberlain called the Public Hearing & Regular Meeting of the Board of Supervisors of the Bullfrog Creek Community Development District to order on **Thursday, September 6, 2018 at 6:00 p.m.**

##### Board Members Attending:

Adam Harden	Chair
Ben Gainer	Supervisor
Kelly Evans	Supervisor

##### Staff Members Present:

Brian Lamb	Meritus
Nicole Chamberlain	Meritus
Tricia Victory	Meritus

There were no residents in attendance at the beginning of the meeting. One resident arrived at approximately 6:15 p.m.

#### **2. PUBLIC COMMENT ON AGENDA ITEMS**

There were no public comments on agenda items.

#### **3. PUBLIC HEARING ON ADOPTING PROPOSED FISCAL YEAR 2019 BUDGET**

##### **A. Open Public Hearing on Adopting Fiscal Year 2019 Budget**

MOTION TO:	Open the public hearing.
MADE BY:	Supervisor Harden
SECONDED BY:	Supervisor Gainer
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion passed unanimously

44 **B. Staff Presentations**

45  
46 Ms. Chamberlain went over the budget and line items. She stated that it is the same as the  
47 proposed budget at the May meeting, and there have been no changes or increases to the budget.  
48

49 **C. Public Comments**

50  
51 There were no public comments.  
52

53 **D. Close Public Hearing on Adopting Fiscal Year 2019 Budget**

54	MOTION TO:	Close the public hearing.
55	MADE BY:	Supervisor Harden
56	SECONDED BY:	Supervisor Gainer
57	DISCUSSION:	None further
58	RESULT:	Called to Vote: Motion PASSED
59		3/0 - Motion passed unanimously
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61  
62 **E. Consideration of Resolution 2018-04; Adopting Fiscal Year 2019 Budget**

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64 Ms. Chamberlain reviewed the resolution with the Board.  
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66	MOTION TO:	Approve Resolution 2018-04.
67	MADE BY:	Supervisor Harden
68	SECONDED BY:	Supervisor Gainer
69	DISCUSSION:	None further
70	RESULT:	Called to Vote: Motion PASSED
71		3/0 - Motion passed unanimously
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74 **4. BUSINESS ITEMS**

75 **A. Consideration of Resolution 2018-05; Assessment Resolution**

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77 Ms. Chamberlain went over the resolution with the Board.  
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79	MOTION TO:	Approve Resolution 2018-05.
80	MADE BY:	Supervisor Harden
81	SECONDED BY:	Supervisor Gainer
82	DISCUSSION:	None further
83	RESULT:	Called to Vote: Motion PASSED
84		3/0 - Motion passed unanimously

85  
86 **B. Consideration of Resolution 2018-06; Setting Fiscal Year 2019 Meeting Schedule**

87  
88 Ms. Chamberlain went over the resolution and meeting schedule with the Board. The meetings will  
89 be scheduled for once a quarter during the day at the Offices of Lennar.  
90

91	MOTION TO:	Approve Resolution 2018-06.
92	MADE BY:	Supervisor Harden
93	SECONDED BY:	Supervisor Gainer
94	DISCUSSION:	None further
95	RESULT:	Called to Vote: Motion PASSED
96		3/0 - Motion passed unanimously

97  
98 **C. Acceptance of Financial Report for Fiscal Year Ended September 30, 2017**

99  
100 Ms. Chamberlain went over the Audit with the Board.  
101

102	MOTION TO:	Accept the Financial Report for Fiscal Year Ended
103		September 30, 2017.
104	MADE BY:	Supervisor Harden
105	SECONDED BY:	Supervisor Gainer
106	DISCUSSION:	None further
107	RESULT:	Called to Vote: Motion PASSED
108		3/0 - Motion passed unanimously

109  
110 **D. General Matters of the District**

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113 **5. CONSENT AGENDA**  
114 **A. Consideration of Minutes of the Board of Supervisors Meeting June 14, 2018**  
115 **B. Consideration of Operation and Maintenance Expenditures May 2018**  
116 **C. Consideration of Operation and Maintenance Expenditures June 2018**  
117 **D. Consideration of Operation and Maintenance Expenditures July 2018**  
118 **E. Review of Financial Statements Month Ending July 31, 2018**

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120 The Board reviewed the Consent Agenda items.  
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MOTION TO:	Approve the Consent Agenda.
MADE BY:	Supervisor Harden
SECONDED BY:	Supervisor Gainer
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

**6. STAFF REPORTS**  
**A. District Counsel**  
**B. District Engineer**  
**C. District Manager**

Mr. Lamb noted that they have been served notice of a possible lawsuit from four residents. District Counsel is reviewing the intent to sue. The claim has to do with re-grading and a drainage facility.

Mr. Lamb also went over the resignation received from the District Engineer. The District will need to retain the services of an Interim District Engineer until they can go through the bidding process for the District Engineering services.

MOTION TO:	Approve District staff to solicit the services of an Interim Engineer for a period not to exceed 120 days and also to start the competitive bidding process to hire a replacement District Engineer.
MADE BY:	Supervisor Harden
SECONDED BY:	Supervisor Gainer
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

Supervisor Harden asked some questions about the possible lawsuit. Supervisor Harden wanted to know if a letter could be sent out to residents about the potential lawsuit and possible need for special assessments to cover the cost of the lawsuit.

*A resident entered the meeting.*

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MOTION TO:	Direct District management to work with District Counsel to put together an informational notice to the residents of the western section of the CDD regarding the potential threat of a lawsuit and the possible need for a special assessment to cover the cost for that lawsuit.
MADE BY:	Supervisor Harden
SECONDED BY:	Supervisor Gainer
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

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**7. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS**

176 The resident asked for more details about the potential lawsuit. Mr. Lamb answered. The resident  
177 also asked about a property line issue and putting in a fence. Mr. Lamb said that Supervisors Harden  
178 and Gainer will pull up a map after the meeting to help the resident.

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**8. ADJOURNMENT**

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MOTION TO:	Adjourn.
MADE BY:	Supervisor Harden
SECONDED BY:	Supervisor Gainer
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

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191 \*These minutes were done in summary format.

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193 \*The entire meeting is available on audio recording.

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195 \*Each person who decides to appeal any decision made by the Board with respect to any matter  
196 considered at the meeting is advised that person may need to ensure that a verbatim record of the  
197 proceedings is made, including the testimony and evidence upon which such appeal is to be based.

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199 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed  
200 meeting held on 05-14-19.

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202

203 Signature [Handwritten Signature]

204

205 Kelly Evans

206 Printed Name

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208 Title:

209  Chairman

210  Vice Chairman

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Signature [Handwritten Signature]

Signature

Nicole Hicks

Printed Name

Title:

Secretary

Assistant Secretary



Official District Seal

Recorded by Records Administrator

[Handwritten Signature]

Signature

05-16-19

Date