

MINUTES OF MEETING

**BULLFROG CREEK
COMMUNITY DEVELOPMENT DISTRICT**

The Bullfrog Creek Community Development District regular meeting of the Board of Supervisors was held on **Tuesday, February 13, 2024, at 6:21 p.m. at the Ventana Clubhouse located at 11101 Ventana Groves Blvd., Riverview, FL 33578**

Present and constituting a quorum were:

Joshua Kowalke	Board Supervisor, Asst. Secretary
Susan Blaylock	Board Supervisor, Asst. Secretary
Jesus Sosa-Burgos	Board Supervisor, Asst. Secretary

Also present were:

Jennifer Goldyn	Regional Director, Inframark
Michael Perez	District Manager, Inframark
Representative	PineLake Landscape
Representative	Landscape Maintenance Professionals

FIRST ORDER OF BUSINESS

Pledge of Allegiance & Roll Call

Everyone participated in reciting the Pledge of Allegiance. Mr. Perez conducted a roll call and verified that a quorum was present.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda

There was no audience present.

THIRD ORDER OF BUSINESS

Consideration of RFP Landscape Proposals

The Board received a presentation from the Landscape Maintenance Professionals (LMP) representative regarding their proposal. Additionally, PineLake Landscape representatives presented their proposal. Mr. Kowalke highlighted the Board's primary concern, expressing a preference for the landscaping company to deliver necessary items to them, rather than the Board having to transport items to the company. Mr. Perez presented the score sheet, showing a score of 282 for LMP and 341 for PineLake.

On a Motion from Ms. Blaylock, seconded by Mr. Sosa-Burgos, with all in favor, the Board accepted PineLake Landscape as the new landscape vendor, for the Bullfrog Creek Community Development District.

On a Motion from Ms. Blaylock, seconded by Mr. Sosa-Burgos, with all in favor, the Board approved to terminate the current landscape vendor, Greenview Landscaping, for the Bullfrog Creek Community Development District.

44 **FOURTH ORDER OF BUSINESS**

Consideration of Resolution 2024-01, Designating Officers

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On a Motion from Mr. Sosa-Burgos, seconded by Mr. Kowalke, with all in favor, the Board adopted Resolution 2024-01, Designating Officers of the District, for the Bullfrog Creek Community Development District.

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48 **FIFTH ORDER OF BUSINESS**

Staff Reports

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50 **A. District Manager**

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52 Mr. Perez updated the board on the regular distribution of project boards, the inspection
53 process, and the relocation of the District's region from Tampa to the Celebration office.

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55 **B. District Engineer**

56 Not present and no report.

57 **C. District Counsel**

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59 Not present and no report.

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61 **SIXTH ORDER OF BUSINESS**

Consideration of the Regular Meeting Minutes from December 12, 2023

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On a Motion from Mr. Sosa-Burgos, seconded by Ms. Blaylock, with all in favor, the Board approved the regular minutes from the December 12, 2023 meeting, for the Bullfrog Creek Community Development District.

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64 **SEVENTH ORDER OF BUSINESS**

Consideration of Operation & Maintenance Expenditures for November 2023

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On a Motion from Mr. Kowalke, seconded by Mr. Sosa-Burgos, with all in favor, the Board approved the November 2023 Operation & Maintenance Expenditures, for the Bullfrog Creek Community Development District.

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69 **EIGHTH ORDER OF BUSINESS**

Consideration of the November 2023 Financials and Check Register

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On a Motion from Mr. Kowalke, seconded by Mr. Sosa-Burgos, with all in favor, the Board approved the November 2023 Check Register, for the Bullfrog Creek Community Development District.

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77 **NINTH ORDER OF BUSINESS**

Supervisor Requests

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79 During the meeting, Mr. Kowalke brought attention to fallen stones on the Monument
80 Sign, highlighting the need for their removal. Mr. Sosa-Burgos pointed out a full trash can
81 near the playground, usually handled by landscapers, and suggested informing PineLake to
82 address the issue in the future. Additionally, Mr. Kowalke raised a request for a tree removal
83 by the Community Development District and subsequent fence repair by the Homeowners
84 Association.

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86 **TENTH ORDER OF BUSINESS**

Adjournment

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88 On a Motion by Mr. Sosa-Burgos, seconded by Ms. Blaylock, with all in favor, the Board
89 of Supervisors approved to adjourn the meeting at 6:45 p.m., for the Bullfrog Creek
90 Community Development District.

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Secretary / Assistant Secretary

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Chairman / Vice Chairman