

BULLFROG CREEK COMMUNITY DEVELOPMENT DISTRICT

February 9, 2021 Minutes of the Regular Meeting

Minutes of the Regular Meeting

The Regular Meeting of the Board of Supervisors of the Bullfrog Creek Community Development District was held on **Tuesday, February 9, 2021 at 11:00 a.m.** at the Offices of Meritus located at 2005 Pan Am Circle, Suite 300, Tampa, FL 33607.

1. CALL TO ORDER/ROLL CALL

Rick Reidt called the Regular Meeting of the Board of Supervisors of the Bullfrog Creek Community Development District to order on **Tuesday, February 9, 2021 at 11:00 a.m.**

Board Members Attending and Constituting a Quorum:

Esther Melvin	Chair
Nanda Shrestha	Vice-Chair
Joshua Kowalke	Supervisor

Staff Members Present:

Rick Reidt	District Manager, Meritus
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The HOA managers for Bullfrog Creek HOA and Twin Creeks HOA were in attendance.

There were some representatives from Greenview Landscaping and Yellowstone Landscape in attendance.

There were a few resident audience members in attendance.

2. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments on agenda items.

Mr. Reidt asked the Board if they could move Business Item C, the Consideration for RFQ for Landscaping Proposal Bids, up on the agenda for the landscaping vendors who were attending the meeting to present their bids. The Board agreed.

3. BUSINESS ITEMS

C. Consideration on RFQ for Landscaping Proposal Bids

- i. Carson's Lawn & Landscaping Services**
- ii. Greenview Landscaping**
- iii. Yellowstone Landscape**

Mr. Reidt said the representative from Carson's had an emergency meeting and was unable to attend the meeting.

47 Larry Rhum, the representative from Greenview, presented first. Mr. Rhum went over his company
48 and background with the Board. The Board asked some question, and the Greenview representative
49 answered.

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51 Bill Simpson and Account Manager Jose from Yellowstone Landscape then went over their
52 company and background with the Board. The Board asked some questions, and the Yellowstone
53 representative answered.

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55 Mr. Reidt briefly went over the Carson's Lawn & Landscaping Services proposal with the Board.

56
57 The Board discussed the landscaping vendors and proposals.

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59	MOTION TO:	Accept Greenview's proposal.
60	MADE BY:	Supervisor Melvin
61	SECONDED BY:	Supervisor Shrestha
62	DISCUSSION:	None further
63	RESULT:	Called to Vote: Motion PASSED
64		3/0 - Motion passed unanimously

65

66 **A. Acceptance of District Engineer Resignation – Paul Skidmore**

67

68 The Board reviewed the District Engineer's resignation.

69

70	MOTION TO:	Accept the resignation of Paul Skidmore.
71	MADE BY:	Supervisor Melvin
72	SECONDED BY:	Supervisor Shrestha
73	DISCUSSION:	None further
74	RESULT:	Called to Vote: Motion PASSED
75		3/0 - Motion passed unanimously

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77 **B. Discussion on CDD MOU for E-Verify**

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79 Mr. Reidt went over the Memorandum of Understanding for E-Verify, which requires that anyone
80 working for the District to be E-Verified through the Department of Homeland Security.

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MOTION TO:	Move forward with E-Verify.
MADE BY:	Supervisor Melvin
SECONDED BY:	Supervisor Shrestha
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

A. Acceptance of District Engineer Resignation – Paul Skidmore

The Board reviewed the District Engineer’s resignation.

MOTION TO:	Approve
MADE BY:	Supervisor
SECONDED BY:	Supervisor
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED /0 - Motion passed unanimously

D. Discussion on District Counsel

Mr. Reidt went over needing to reach out to a different law firm, Straley Robin Vericker, to help prepare the RFQ for landscaping after the current District Counsel firm Molloy & James was not very responsive. The Board discussed and would like to do an RFQ for District Counsel.

MOTION TO:	Reach out for RFQ for legal counsel for the District.
MADE BY:	Supervisor Melvin
SECONDED BY:	Supervisor Shrestha
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

116 **4. CONSENT AGENDA**

117 **A. Consideration of Board of Supervisors Regular Meeting Minutes January 21, 2021**

118 **B. Consideration of Board of Supervisors Continued Meeting Minutes January 21, 2021**

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120 The Board reviewed the January 21, 2021 regular and continued meeting minutes.

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122 MOTION TO: Approve the January 12, 2021 regular and continued
123 meeting minutes.

124 MADE BY: Supervisor Melvin

125 SECONDED BY: Supervisor Shrestha

126 DISCUSSION: None further

127 RESULT: Called to Vote: Motion PASSED

128 3/0 - Motion passed unanimously

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130 **C. Consideration of Operations and Maintenance Expenditures December 2020**

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132 The Board reviewed the O&Ms and asked about the Foley and shell path invoices.

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134 MOTION TO: Approve December 2020 O&Ms.

135 MADE BY: Supervisor Melvin

136 SECONDED BY: Supervisor Shrestha

137 DISCUSSION: None further

138 RESULT: Called to Vote: Motion PASSED

139 3/0 - Motion passed unanimously

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141 **D. Review of Financial Statements Month Ending December 31, 2020**

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143 Mr. Reidt went over the financials with the Board. The Board reviewed and accepted the financials.

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146 **5. VENDOR/STAFF REPORTS**

147 **A. District Counsel**

148 **B. District Engineer**

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150 There was nothing additional to report from Counsel or the Engineer at this time.

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152 **C. District Manager**

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154 Mr. Reidt said he will be reaching out to the new landscaper to get a quote for Viburnum on the
155 front fence and the front entry sign for Twin Creeks. Mr. Reidt let the HOA representative know
156 about some issues with homeowners taking the fence down. He said Counsel could put an

157 agreement together with the homeowners that they would be responsible for any damage done to the
158 fence or landscaping if they take the fence down.

159
160 Supervisor Shrestha asked about the perennials. Mr. Reidt will work with Mr. Rhum to show the
161 Board the plant material before it is installed. Supervisor Melvin asked if they could add a canary,
162 queen, or foxtail palm to replace the one in the center island that died at the monument sign. She
163 also asked for one at the Twin Creeks entrance.

164
165 Mr. Reidt provided an update on the towing agreement. Supervisor Melvin asked about getting
166 signs for no parking in the grass on Hampton Hill Drive. Supervisor Kowalke asked to put them
167 along the pond as well.

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169 Mr. Reidt reviewed that there is a vacancy for Seat 5. He also went over the options and steps for
170 Vincent Anderson's seat.

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172 Mr. Reidt then briefly went over the budget process with the Board.

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175 **6. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS**

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177 There were no additional supervisor requests.

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179 There were audience comments about the HOA and the amenities.

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182 **7. ADJOURNMENT**

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184	MOTION TO:	Adjourn at 12:07 p.m.
185	MADE BY:	Supervisor Melvin
186	SECONDED BY:	Supervisor Kowalke
187	DISCUSSION:	None further
188	RESULT:	Called to Vote: Motion PASSED
189		3/0 - Motion passed unanimously

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192 *These minutes were done in summary format.

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194 *The entire meeting is available on audio recording.

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196 *Each person who decides to appeal any decision made by the Board with respect to any matter
197 considered at the meeting is advised that person may need to ensure that a verbatim record of the
198 proceedings is made, including the testimony and evidence upon which such appeal is to be based.

199

200 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
201 meeting held on 3-16-21.

202

203 Esther Melvin

204 Signature

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206 Esther Melvin

207 Printed Name

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209 Title:

210 Chairman

211 Vice Chairman

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Rick L Reid

Signature

Rick L. Reid

Printed Name

Title:

Secretary

Assistant Secretary

Recorded by Records Administrator

M. Taylor

Signature

3-18-2021

Date

