

# **BULLFROG CREEK COMMUNITY DEVELOPMENT DISTRICT**

**January 12, 2021 Minutes of the Continued Meeting**

## **Minutes of the Continued Meeting**

The Continued Meeting of the Board of Supervisors of the Bullfrog Creek Community Development District was held on **Tuesday, January 12, 2021 at 3:00 p.m.** at the Offices of Meritus located at 2005 Pan Am Circle, Suite 300, Tampa, FL 33607.

### **1. CALL TO ORDER/ROLL CALL**

Rick Reidt called the Continued Meeting of the Board of Supervisors of the Bullfrog Creek Community Development District to order on **Tuesday, January 12, 2021 at 3:00 p.m.**

#### **Board Members Attending:**

Esther Melvin            Chair  
Nanda Shrestha        Vice-Chair

#### **Staff Members Present:**

Rick Reidt                District Manager, Meritus

There were a few audience members in attendance in person and via conference call.

### **2. PUBLIC COMMENT ON AGENDA ITEMS**

There was a comment about landscaping near the Twin Creeks monument, the wall and landscaping that has been damaged, and an area where there is an issue with erosion.

### **3. BUSINESS ITEMS**

#### **A. Acceptance of Board of Supervisor Resignation – Kelly Evans**

The Board reviewed Kelly Evans's resignation from the Board.

<b>MOTION TO:</b>	Approve Kelly Evan's Board resignation.
<b>MADE BY:</b>	Supervisor Melvin
<b>SECONDED BY:</b>	Supervisor Shrestha
<b>DISCUSSION:</b>	None further
<b>RESULT:</b>	Called to Vote: Motion PASSED 2/0 - Motion passed unanimously

42 **B. Discussion on Resident Resumes**

43  
44 The Board reviewed the resumes submitted. Josh Kowalke spoke about his background and interest  
45 in being a CDD Board member.  
46

47	MOTION TO:	Appoint Joshua Kowalke to the Board.
48	MADE BY:	Supervisor Melvin
49	SECONDED BY:	Supervisor Shrestha
50	DISCUSSION:	None further
51	RESULT:	Called to Vote: Motion PASSED
52		2/0 - Motion passed unanimously

53  
54 The Board discussed the resumes. Supervisor Shrestha made a motion to appoint Yanira Diaz-  
55 Lopez to the Board, but the motion died due to a lack of second. Supervisor Melvin stated she  
56 would reconsider appointing another new Board member at the next meeting and that it was  
57 important for interested candidates to attend the meetings.  
58

59 **C. Consideration of Resolution 2021-01; Canvassing & Certifying the Results of the**  
60 **Landowners Election**

61  
62 Mr. Reidt went over the resolution with the Board.  
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64	MOTION TO:	Approve Resolution 2021-01.
65	MADE BY:	Supervisor Melvin
66	SECONDED BY:	Supervisor Shrestha
67	DISCUSSION:	None further
68	RESULT:	Called to Vote: Motion PASSED
69		2/0 - Motion passed unanimously

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71 **D. Consideration of Resolution 2021-02; Designating Officers**

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73 The Board discussed the officer positions.  
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75	MOTION TO:	Nominate Supervisor Melvin as Chair.
76	MADE BY:	Supervisor Shrestha
77	SECONDED BY:	Supervisor Melvin
78	DISCUSSION:	None further
79	RESULT:	Called to Vote: Motion PASSED
80		2/0 - Motion passed unanimously

81 The Board continued to discuss the officer positions.  
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83	MOTION TO:	Nominate Supervisor Shrestha as Vice-Chair.
84	MADE BY:	Supervisor Melvin
85	SECONDED BY:	Supervisor Shrestha
86	DISCUSSION:	None further
87	RESULT:	Called to Vote: Motion PASSED
88		2/0 - Motion passed unanimously

89  
90 Mr. Reidt went over the resolution with the Board.  
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92	MOTION TO:	Approve Resolution 2021-02.
93	MADE BY:	Supervisor Melvin
94	SECONDED BY:	Supervisor Shrestha
95	DISCUSSION:	None further
96	RESULT:	Called to Vote: Motion PASSED
97		2/0 - Motion passed unanimously

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99 **E. Discussion on Playground Mulch Proposal**

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101 Mr. Reidt briefly went over the finances and budget with the Board.  
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103 The Board reviewed and discussed the playground mulch proposal. Supervisor Shrestha asked about  
104 the environmental impact and safety for children using the playground. Mr. Reidt answered.  
105

106	MOTION TO:	Approve the LMP mulch proposal.
107	MADE BY:	Supervisor Melvin
108	SECONDED BY:	Supervisor Shrestha
109	DISCUSSION:	None further
110	RESULT:	Called to Vote: Motion PASSED
111		2/0 - Motion passed unanimously

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113 **F. Discussion on Pressure Washing Proposals**  
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115 Mr. Reidt reviewed the proposal to pressure wash the playground with the Board. Supervisor  
116 Shrestha mentioned that some of the previous pressure washing solutions he has seen used in other  
117 areas by other companies have killed grass. Mr. Reidt will confirm with the vendor what the  
118 chemicals are that will be used in the pressure-washing.  
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MOTION TO:	Approve the Spearem Enterprises pressure washing proposal.
MADE BY:	Supervisor Melvin
SECONDED BY:	Supervisor Shrestha
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 2/0 - Motion passed unanimously

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Mr. Reidt reviewed the proposal to pressure wash and seal the dock with the Board.

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MOTION TO:	Approve the proposal from Spearem Enterprises to pressure wash and seal the dock.
MADE BY:	Supervisor Melvin
SECONDED BY:	Supervisor Shrestha
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 2/0 - Motion passed unanimously

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#### **G. Discussion on Twin Creeks Pond Erosion Proposal**

141 Mr. Reidt reviewed the proposal from Site Masters to address the Twin Creeks pond erosion.  
142 Supervisor Shrestha asked about the overflow area. Mr. Reidt answered.  
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MOTION TO:	Approve the Twin Creeks pond erosion proposal from Site Masters.
MADE BY:	Supervisor Melvin
SECONDED BY:	Supervisor Shrestha
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 2/0 - Motion passed unanimously

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#### **H. Discussion on Parking Issues**

154 Mr. Reidt explained an issue with residents parking on the grass. The Board discussed and decided  
155 that towing is the best way to move forward. Mr. Reidt will get a towing contract together for the  
156 next meeting for the Board to review. Supervisor Melvin also mentioned an area near the pond  
157 where people are parking in the grass. This area will be included in the towing agreement as well.  
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159 **I. Discussion on RFQ for District Engineer**

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161 Mr. Reidt went over that the current Engineer will be resigning. The Board discussed.

162

163

MOTION TO: Do an RFQ for District Engineer.

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MADE BY: Supervisor Melvin

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SECONDED BY: Supervisor Shrestha

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DISCUSSION: None further

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RESULT: Called to Vote: Motion PASSED

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2/0 - Motion passed unanimously

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170 **J. Discussion on Landscape Contracts**

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172 Mr. Reidt explained the different landscape contracts with the CDD and the HOA. The Board  
173 discussed some issues they have had with LMP and said they would like to go out for RFP for the  
174 CDD landscape contract. Mr. Reidt went over the RFP process with the Board. Supervisor Melvin  
175 wanted to make sure the landscapers know they want to do perennial plantings and not annuals, and  
176 to include in the proposal plants along the entirety of the fence. Supervisor Shrestha wanted to make  
177 sure the new vendor provides different options for plantings.

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MOTION TO: Go out for RFP for landscaping.

180

MADE BY: Supervisor Melvin

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SECONDED BY: Supervisor Shrestha

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DISCUSSION: None further

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RESULT: Called to Vote: Motion PASSED

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2/0 - Motion passed unanimously

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187 **4. CONSENT AGENDA**

188 **A. Consideration of Board of Supervisors Regular Meeting Minutes November 10, 2020**

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190 The Board reviewed the November 10, 2020 regular meeting minutes.

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MOTION TO:	Approve the November 10, 2020 regular meeting minutes.
MADE BY:	Supervisor Melvin
SECONDED BY:	Supervisor Shrestha
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 2/0 - Motion passed unanimously

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**B. Consideration of Board of Supervisors Landowner's Election Meeting Minutes  
November 10, 2020**

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The Board reviewed the November 10, 2020 Landowner's Election minutes.

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MOTION TO:	Approve the November 10, 2020 Landowner's Election minutes.
MADE BY:	Supervisor Melvin
SECONDED BY:	Supervisor Shrestha
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 2/0 - Motion passed unanimously

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**C. Consideration of Operations and Maintenance Expenditures October 2020  
D. Consideration of Operations and Maintenance Expenditures November 2020**

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The Board reviewed the O&Ms.

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MOTION TO:	Approve the October 2020 & November 2020 O&Ms.
MADE BY:	Supervisor Melvin
SECONDED BY:	Supervisor Shrestha
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 2/0 - Motion passed unanimously

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**E. Review of Financial Statements Month Ending November 30, 2020**

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Mr. Reidt briefly went over the financials with the Board. The Board reviewed and accepted the financials. Supervisor Shrestha asked about the ponds. Mr. Reidt answered.

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**5. VENDOR/STAFF REPORTS**

- A. District Counsel**
- B. District Engineer**

There was nothing to report from Counsel or the Engineer at this time.

**C. District Manager**

Mr. Reidt went over that he will do an action item list in the management reports going forward.  
Mr. Reidt also briefly explained Sunshine Laws to the Board and said that Counsel will provide a more detailed review of Sunshine Laws at a future meeting.

**6. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS**

There were no additional supervisor requests or audience comments.

**7. ADJOURNMENT**

MOTION TO:	Adjourn at 4:07 p.m.
MADE BY:	Supervisor Melvin
SECONDED BY:	Supervisor Shrestha
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	2/0 - Motion passed unanimously

261 \*These minutes were done in summary format.

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263 \*The entire meeting is available on audio recording.

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265 \*Each person who decides to appeal any decision made by the Board with respect to any matter  
266 considered at the meeting is advised that person may need to ensure that a verbatim record of the  
267 proceedings is made, including the testimony and evidence upon which such appeal is to be based.

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269 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed  
270 meeting held on 2-9-2021.

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272 ER Melvin

273 Signature

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275 Esther Melvin

276 Printed Name

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278 Title:

279  Chairman

280  Vice Chairman

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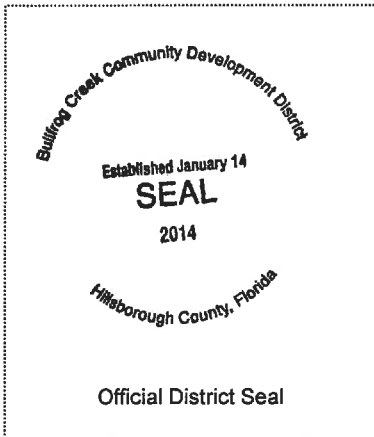
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Rick L. Reidt

Signature

Rick L. Reidt

Printed Name

Title:

Secretary

Assistant Secretary

Recorded by Records Administrator

M. Amy

Signature

2-10-2021

Date