

BULLFROG CREEK COMMUNITY DEVELOPMENT DISTRICT

August 13, 2019 Minutes of the Regular Meeting and Public Hearing

Minutes of the Regular Meeting and Public Hearing

The Regular Meeting and Public Hearing of the Board of Supervisors of the Bullfrog Creek Community Development District was held on **Thursday, August 13, 2019 at 11:00 a.m.** at the Christ the King Lutheran Church located at 11421 Big Bend Rd., Riverview, FL 33579.

1. CALL TO ORDER/ROLL CALL

Nicole Hicks called the Regular Meeting and Public Hearing of the Board of Supervisors of the Bullfrog Creek Community Development District to order on **Thursday, August 13, 2019 at 11:00 a.m.**

Supervisors Present and Constituting a Quorum at the onset of the meeting:

- Kelly Evans Chair
- Laura Coffey Supervisor
- Ben Gainer Supervisor

Staff Members Present:

- Nicole Hicks Meritus
- Brian Lamb Meritus *arrived at approximately 11:05 a.m.*

There were no members of the general public in attendance.

2. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments on agenda items.

3. RECESS TO PUBLIC HEARING

Ms. Hicks directed the Board to recess to the public hearing.

4. PUBLIC HEARING ON ADOPTING PROPOSED FISCAL YEAR 2020 BUDGET

A. Open Public Hearing on Proposed Fiscal Year 2020 Budget

MOTION TO:	Open the public hearing.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Coffey
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion passed unanimously

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B. Staff Presentations

Ms. Hicks reviewed the budget with the Board. There is no increase.

C. Public Comments

There were no public comments.

D. Consideration of Resolution 2019-05; Adopting Fiscal Year 2020 Budget

The Board reviewed the resolution.

MOTION TO:	Approve Resolution 2019-05.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Coffey
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

E. Close Public Hearing on Proposed Fiscal Year 2020 Budget

MOTION TO:	Close the public hearing.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Coffey
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

5. PUBLIC HEARING ON LEVYING O&M ASSESSMENTS

A. Open Public Hearing on Levying O&M Assessments

MOTION TO:	Open the public hearing.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Coffey
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

87 **B. Staff Presentations**

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89 Ms. Hicks reviewed the assessments with the Board.

91 **C. Public Comments**

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93 There were no public comments.

95 **D. Consideration of Resolution 2019-06; Levying O&M Assessments**

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97 The Board reviewed the resolution.

MOTION TO:	Approve Resolution 2019-06.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Coffey
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion passed unanimously

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106 **E. Close Public Hearing on Levying O&M Assessments**

MOTION TO:	Close the public hearing.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Coffey
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion passed unanimously

116 **6. RETURN TO REGULAR MEETING**

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118 Ms. Hicks directed the Board to return to the regular meeting.

121 **7. BUSINESS ITEMS**

122 **A. Consideration of RFP for Engineering Services**

- 123 i. **EXP U.S. Services Inc.**
- 124 ii. **Florida Land Design & Permitting**
- 125 iii. **Genesis Half**
- 126 iv. **Johnson Engineering**

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128 The Board reviewed the engineering services proposals.

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MOTION TO: Go with Florida Land Design for engineering services.
MADE BY: Supervisor Evans
SECONDED BY: Supervisor Coffey
DISCUSSION: None further
RESULT: Called to Vote: Motion PASSED
3/0 - Motion passed unanimously

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B. Consideration of Resolution 2019-07; Setting Fiscal Year 2020 Meeting Schedule

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The Board reviewed the resolution and meeting schedule. The Board wanted to go with monthly meetings instead of quarterly.

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MOTION TO: Approve Resolution 2019-07 with a change to the meeting schedule to be monthly.
MADE BY: Supervisor Evans
SECONDED BY: Supervisor Coffey
DISCUSSION: None further
RESULT: Called to Vote: Motion PASSED
3/0 - Motion passed unanimously

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C. General Matters of the District

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8. CONSENT AGENDA

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A. Consideration of Minutes of the Board of Supervisors Meeting May 14, 2019

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The Board reviewed the minutes.

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MOTION TO: Approve the May 14, 2019 meeting minutes.
MADE BY: Supervisor Evans
SECONDED BY: Supervisor Coffey
DISCUSSION: None further
RESULT: Called to Vote: Motion PASSED
3/0 - Motion passed unanimously

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168 **B. Consideration of Operation and Maintenance Expenditures April 2019**

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The Board reviewed the April 2019 O&Ms.

MOTION TO:	Approve the April 2019 O&Ms.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Coffey
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

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C. Consideration of Operation and Maintenance Expenditures May 2019

181 The Board reviewed the May 2019 O&Ms. Supervisor Evans asked about the Molloy & James
182 invoice.
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MOTION TO:	Approve the May 2019 O&Ms.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Coffey
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

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D. Consideration of Operation and Maintenance Expenditures June 2019

193 The Board reviewed the June 2019 O&Ms. Supervisor Coffey asked about the invoice for the
194 animal trapper.
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MOTION TO:	Approve the June 2019 O&Ms.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Coffey
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion passed unanimously

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E. Review of Financial Statements Month Ending June 30, 2019

The Board reviewed and accepted the financials.

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9. STAFF REPORTS
A. District Counsel
B. District Engineer
C. District Manager

The Board reviewed the management reports. Ms. Hicks provided an update on the insurance claim. Supervisor Evans asked about the costs for Counsel handling the lawsuit. Ms. Hicks suggested sending a letter to the entire community. Mr. Lamb and Supervisor Evans said it should only affect Bullfrog West.

10. SUPERVISOR REQUESTS AND AUDIENCE COMMENTS

Supervisor Evans mentioned that she wanted to get the word out for two residents who would want to be on the Board. Mr. Lamb recommended identifying residents from both sides of the community in leadership roles and posting on the website that resumes are being accepted. Supervisor Evans also wanted to make sure that she sees the financials every month, and she would like to see the letter from Counsel before it is sent out to the west side.

11. ADJOURNMENT

MOTION TO:	Adjourn.
MADE BY:	Supervisor Evans
SECONDED BY:	Supervisor Gainer
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	3/0 - Motion passed unanimously

238 *These minutes were done in summary format.

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240 *The entire meeting is available on audio recording.

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242 *Each person who decides to appeal any decision made by the Board with respect to any matter
243 considered at the meeting is advised that person may need to ensure that a verbatim record of the
244 proceedings is made, including the testimony and evidence upon which such appeal is to be based.

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246 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
247 meeting held on 5/14/20.

248 Kelly Evans

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250 Signature

251 Kelly Evans

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253 Printed Name

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255 Title:

256 Chairman

257 Vice Chairman

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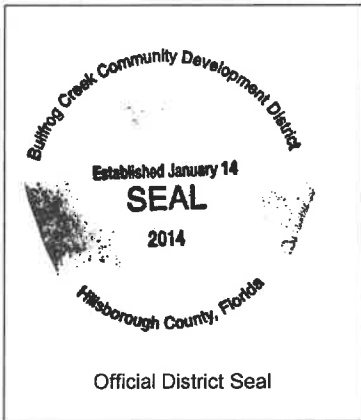
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Nicole Hicks

250 Signature

251 Nicole Hicks

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253 Printed Name

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255 Title:

256 Secretary

257 Assistant Secretary

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Recorded by Records Administrator

[Signature]
Signature

5/21/2020
Date